



M and M Forwarding of Buffalo  
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**Position Title:** Accounting and Business Manager

**Position ID:** MMFB 2013-10

**Date Posted:** November 27, 2013

### **Position Overview**

The owners group of M and M Forwarding is interested in hiring an experienced professional who can drive results in our growing business through the position of Accounting and Business Manager. As a “hands on” leader, the Business Manager will provide strategic management of the accounting and finance functions; direct accounting policies, procedures and internal controls; recommend improvements to ensure the integrity of a company’s financial and customer information; manage vendor relationships and contracts; manage the relationship with independent auditors and manage the accounting staff. The Business Manager will be responsible for supporting the operations and providing timely, critical information/input to aid the decision making of senior management. This position reports directly to the president.

### **Experience and Skills Required**

The ideal candidate will have a BA in accounting and 5 to 10 years experience in a similar role. It is essential that the candidate have extensive experience in working directly on a daily basis in accounting and data base software systems as well as Microsoft Office. It will be considered a plus if the candidate has been integrally involved in a systems upgrade or replacement of a legacy system. Experience with service pricing and customer profitability analysis is integral to the role.

Cross-border freight forwarding is a fast paced, fluid business that requires attention to detail so the incumbent must demonstrate excellent communication and problem solving skills that match the pace and environment.

### **To Learn More**

If you have a track record in being a significant contributor to the success and growth of companies through leading the accounting, finance and business functions, and are seeking a new challenge with opportunity for professional and personal growth, then send your resume and a cover letter that must include the following:

- The specific experience you have had that is closest to the daily requirements for this role.
- Your salary and compensation requirements. Resumes that are received without this information will not be considered.

Send this information to [Hiring@MMForward.com](mailto:Hiring@MMForward.com). Please, no phone calls or walk-ins.